

Community Unit School District #4

Regular Meeting of the Board of Education Unity High School Band Room June 26, 2024 – 6:00 p.m.

-
1. Call To Order - Pledge of Allegiance
 2. Approval of Agenda
 3. Public Participation – Visitor and Comments (3 min. limit)
 - 3.1 Special Recognition
 - 3.2 Visitors
 - 3.3 Correspondence
-

Closed Session – The Board will enter Closed Session to discuss: A) the appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors, or specific volunteers of the School District or legal counsel for the District, including hearing testimony on complaint lodged against an employee, a specific individual who serves, as an independent contractor, or a volunteer of the District.; B) collective negotiating matters between the School District and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees; C) the purchase or lease of real property for the use of the District; D) the setting of a price for sale or lease of property owned by the District; E) the sale or purchase of securities, investments, or investment contracts; F) emergency security procedures; G) student disciplinary cases; H) the placement of individual students in special education programs and other matters relating to individual students; I) pending, probable, or imminent litigation; J) attorney/client privilege; evaluation of attorney; K) approval of certain closed session minutes for distribution to the public; or other matters appropriate for a closed meeting pursuant to the Open Meetings Act. An additional Closed Session may be necessary if all discussions are not concluded prior to returning to open session. ENTER CLOSED RE-ENTER OPEN

4. **Consent Agenda**
 - 4.1 Approve May 15th, 2024 Board Meeting Minutes
 - 4.2 Approve Bills and Activity Fund Reports
 - 4.3 Approve Bills Payable
 - 4.4 Approve Fund Balances
 - 4.5 Approve End of Month Report for Previous Month
5. **Administrative and Committee Reports**
 - 5.1 Principal Reports
 - 5.2 Business Manager Report
 - 5.3 Curriculum, Assessment and Technology Director
 - 5.4 Superintendent Report
 - 5.5 Board Committee Reports
6. **Action Items**
 - 6.1 Approve any matter discussed in Executive Session as necessary, and limited to those matters authorized for discussion in Executive Session by motion of the Board and/or Personnel List
 - 6.2 First Reading of Press Policy Updates
 - 6.3 Consider and take action on approval of Consolidated District Plan
 - 6.4 Consider and take action on Semi-Annual Review of Closed Session Minutes
 - 6.5 Consider and take action on PSIC renewal (Property & Casualty Ins)
 - 6.6 Consider and take action on Board of Education SY 2024-25 meeting schedule
 - 6.7 Consider and take action on the fee schedule for SY 2024-25
7. **Information Items**
 - 7.1
8. **Adjournment**
 - 8.1 Adjournment
 - 8.2 Next Meeting – The next Regular Meeting of the Board of Education will be held on Wednesday, July 17, 2024 at 6:00 p.m.

**Minutes of Regular Meeting of the
Community Unit School District #4 Board of Education
Adams and Hancock Counties, Illinois
Held on Wednesday June 26, 2024**

The Board of Education of Community Unit School District #4 met in regular session on Wednesday June 26, 2024, in the Unity High School Band Room. The meeting was called to order by President Shaffer at 6:00 p.m. Members present were: Arnsman (6:35 p.m.), Fleer, Garmer, McClelland (6:15 p.m.) and Shaffer.

Administrators Arnsman and Sheffler were present. Superintendent Riddle was present. visitors were present.

<p>MOTION: Garmer “to approve agenda items with the following change.” Addition to personnel list: Ron Barnes, custodian SECOND: Shaffer ACTION: Roll Call Vote: Aye – Fleer, Shaffer, Garmer and McClelland. Motion carried.</p>	<p>Agenda Items</p>
<p>MOTION: Garmer “to approve of the Consent Agenda items.” SECOND: McClelland ACTION: Roll Call Vote: Aye – Fleer, Shaffer, Garmer and McClelland. Motion carried.</p>	<p>Consent Agenda</p>
<p>MOTION: Fleer “to approve personnel list with proper certification and background check. With addition.” SECOND: McClelland ACTION: Roll Call Vote: Aye – Fleer, Shaffer, Garmer and McClelland. Motion carried.</p>	<p>Approve personnel list</p>
<p>MOTION: Shaffer “to approve Consolidated District Plan.” SECOND: Garmer ACTION: Roll Call Vote: Aye – Fleer, Shaffer, Garmer and McClelland. Motion carried.</p>	<p>Approve Consolidated District Plan</p>
<p>MOTION: Shaffer “to approve semi-annual review of closed session minutes .” SECOND: Fleer ACTION: Roll Call Vote: Aye – Fleer, Shaffer, Garmer and McClelland. Motion carried.</p>	<p>Approve semi-annual review of closed session minutes</p>
<p>MOTION: McClelland “to approve PSIC renewal.” SECOND: Garmer ACTION: Roll Call Vote: Aye – Arnsman, Fleer, Janssen, Shaffer, Rolando, Garmer and McClelland. Motion carried.</p>	<p>Approve PSIC renewal</p>
<p>MOTION: Fleer “to approve Board of Education 2024-25 meeting schedule.” SECOND: Shaffer ACTION: Roll Call Vote: Aye – Fleer, Shaffer, Garmer and McClelland. Motion carried.</p>	<p>Approve 24-25 BOE meeting schedule</p>
<p>MOTION: Fleer “to approve fee schedule of 24-25 with no changes.” SECOND: Garmer ACTION: Roll Call Vote: Aye – Fleer, Shaffer, Garmer and McClelland. Motion carried.</p>	<p>Approve 24-25 fee schedule</p>
<p>MOTION: McClelland “to adjourn at 6:54 p.m.” SECOND: Fleer ACTION: Roll Call Vote: Aye – Fleer, Shaffer, Garmer and McClelland. Motion carried.</p>	<p>Adjourn</p>
<p style="text-align: center;">Next meeting will be a Regular Board Meeting, Wednesday July 17,</p>	

2024 at 6:00 p.m. in the Unity High School Band Room.

President

Ashley Shogren

Secretary

Alison Shuman

July 17, 2024

Community Unit School District #4

Regular Meeting of the Board of Education

Unity High School Band Room

June 26, 2024 – 6:00 p.m.

1. **Call To Order - Pledge of Allegiance**
BOE members Arnsmann - Fleer - Garmer - McClelland - Shaffer
Supt. Riddle Admins Arnsmann-Sheffler Bus. Mngr. Whelan
 2. **Approval of Agenda** Motion: Garmer 2nd: Shaffer Vote: 4-0 approved
Addition of Ron Barnes - custodial hire
 3. **Public Participation – Visitor and Comments (3 min. limit)**
 - 3.1 Special Recognition
 - 3.2 Visitors - 2 visitors
 - 3.3 Correspondence
-

Closed Session – The Board will enter Closed Session to discuss: A) the appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors, or specific volunteers of the School District or legal counsel for the District, including hearing testimony on complaint lodged against an employee, a specific individual who serves, as an independent contractor, or a volunteer of the District; B) collective negotiating matters between the School District and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees; C) the purchase or lease of real property for the use of the District; D) the setting of a price for sale or lease of property owned by the District; E) the sale or purchase of securities, investments, or investment contracts; F) emergency security procedures; G) student disciplinary cases; H) the placement of individual students in special education programs and other matters relating to individual students; I) pending, probable, or imminent litigation; J) attorney/client privilege; evaluation of attorney; K) approval of certain closed session minutes for distribution to the public; or other matters appropriate for a closed meeting pursuant to the Open Meetings Act. An additional Closed Session may be necessary if all discussions are not concluded prior to returning to open session

4. **Consent Agenda** Motion: Garmer 2nd: McClelland Vote: 4-0 approved
 - 4.1 Approve May 15th, 2024 Board Meeting Minutes
 - 4.2 Approve Bills and Activity Fund Reports
 - 4.3 Approve Bills Payable
 - 4.4 Approve Fund Balances
 - 4.5 Approve End of Month Report for Previous Month

5. **Administrative and Committee Reports**

- 5.1 **Principal Reports**

Mr. Arnsmann shared that we are continuing to work on obtaining our international teachers here for the start of our school year. There is quite a bit of paperwork and continued communications that have been done and still more to complete prior to finalizing the candidates. Mr. Arnsmann let the board know that he had attended a leadership training which he hoped to share information with his staff that he learned at the training.

Mrs. Sheffler was excited to share that the Mustang Camp summer school went very well and was well attended. We had eight teachers for summer school and they were pleased with the opportunities they were able to provide for the elementary students. Mrs. Sheffler indicated they have been working on the handbook and will have some changes for the coming year. Finally she was happy to share the progress on the playground and that it should be ready for the new school year.
- 5.2 **Business Manager Report**

Mrs. Whelan let the board know as we finish the fiscal year for the school that it ended well. The continued fiscal conservative approach by Supt. Riddle and the board have positioned the district well but she is cautiously optimistic knowing the potential issues that will face the district.

- 5.3 Superintendent Report
Supt. Riddle shared with the full board that the negotiations committee responded to the first proposal from the union. The board commented that this is later than we have normally started in previous years.
Supt. Riddle was pleased to inform the board that the Teacher Vacancy grant was renewed. The recruitment and retention of teachers using these funds has allowed for some creative uses ranging from a mentor/mentee program, educational reimbursement for high need areas, book study materials, advertising, teacher/staff incentives, classroom needs, and wellness and positive programing.
The custodial crews have been busy working on cleaning and waxing the classrooms, cafeterias, and hallways. They are almost complete with the MS/HS and will be moving to the elementary soon. We also have three projects that are being completed over the summer that include resurfacing of the blacktops, the playground rock and border, and interior gym doors. In addition we are replacing ceiling tiles, HVAC filters, had our annual 3-year asbestos inspection, elevator inspection, and adding bushes and mulch to our landscaping.
- 5.4 Board Committee Report
The Executive committee met and discussed negotiations.

6. Action Items

- 6.1 Approve any matter discussed in Executive Session as necessary, and limited to those matters authorized for discussion in Executive Session by motion of the Board and/or Personnel List
 Motion: Fleer 2nd: McClelland Vote: 4-0 approved
To employ with proper certification and background check:
Melissa Maynard and Joy/Brent Zanger - Freshman Class Sponsors
Brian McAllister - MS Asst. Baseball Coach
Tom Allensworth - HS English
Ron Barnes - custodian
Potential part-time music position
- 6.2 First Reading of Press Policy Updates
The Policy Committee is reviewing the updates and will provide a recommendation at next month's meeting for the board to consider. Most of the changes are a reflection of the new equity requirements.
- 6.3 Consider and take action on approval of Consolidated District Plan
 Motion: Shaffer 2nd: Garmer Vote: 4-0 approved
The Consolidated District Plan involves unifying many of our current grant goals and requires annual approval of the board to proceed. Each year it is updated based upon previous year information and planning for the coming year.
- 6.4 Consider and take action on Semi-Annual Review of Closed Session Minutes
 Motion: Shaffer 2nd: Fleer Vote: 4-0 approved
Closed Session minutes will remain confidential to protect the public interest or the privacy of an individual, including: (1) student disciplinary cases or other matters relating to an individual student, and (2) personnel files and employees' and Board members' personal information.
- 6.5 Consider and take action on PSIC renewal (Property & Casualty Ins)
 Motion: McClelland 2nd: Garmer Vote: 4-0 approved
This is our annual renewal. The increase was only 7.6 % which equates to \$2,509.43.
- 6.6 Consider and take action on Board of Education SY 2024-25 meeting schedule
 Motion: Fleer 2nd: Shaffer Vote: 4-0 approved
This mirrors our previous schedule from previous years.
- 6.7 Consider and take action on the fee schedule for SY 2024-25
 Motion: Fleer 2nd: Garmer Vote: 5-0 approved
Our goal has been to minimize increases in our fee schedule and we have done that but we are getting to a point where we are negatively spending.

7. Information Items

7.1 *The cell phone policy was discussed and the board is supportive of enforcing the proposed plan which coincides with the current policy. This would limit the use of cell phones during the school day before and after school. Lunch time usage is under discussion at this point.*

8. Adjournment

8.1 Adjournment 6:56 p.m.

8.2 Next Meeting – The next Regular Meeting of the Board of Education will be held on Wednesday, July 17, 2024 at 6:00 p.m.